

## **COA Board Minutes, September 26, 2019 2:00 p.m.**

### **Meeting called to order at 2:00 p.m. by Chair, Marsha Stone.**

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

**COA Members present:** Dorothy Gagnon, Pat Jordan, Ginger Carson, Darrell Slover, Adele Corcoran, Marsha Stone, Mary Williford, Marsha Staples-Love, Karen McCormack, Janice Colbert.

**Staff present:** Hope Macary, Kathy Dunn, Avery Schleeweis, MaryAnn Socquet.

Guest presenter: Lynne Feldman, Local “Village” Project, helping seniors stay in their homes longer. Working with senior centers, neighbors and LifePath;

- Membership-driven, grassroots, nonprofit organizations
- Coordinate access to affordable services
- Provide volunteer services including transportation, health and wellness programs, home repairs, social and educational activities
- Offer access to vetted & discounted service providers
- Are based on the needs of your community
- Are one-stop-shopping. Villages do anything their members need to age safely and successfully in their own homes
- Positively impact isolation, interdependence, health and purpose of their individual members to reduce overall cost of care
- Are run by volunteers and sometimes paid staff

**Minutes July, 2019** accepted as presented.

**Correspondence:** None.

**Executive Committee:** Marsha Stone.

Pat Jordan Treasurer, Petty Cash in balance.

Set agenda for the July COA Board meeting; Ordinance Committee is holding a STWO\* meeting on October 9<sup>th</sup>, 6:00PM at City Hall, seniors encouraged to attend; Mini-Split was partially installed, should be complete on Monday the 30<sup>th</sup>. Once installed a search for a Food Manager will begin; Hale Signs is working on the Senior Center sign, should be ready in a few weeks.

### **Staff Reports:**

**Director’s Report:** Hope Macary.

Formula Grant application finished waiting for Mayor’s signature; FY19 Annual report shows the Center has 2058 members; When the kitchen Mini-Split is installed the Director and Human Resources will be interviewing for a Food Manager. Position will be approximately

5hrs a week, 2 days a week; Building sign is being worked on; Some groups have asked to stay after hours (past 4:00PM), unfortunately as of right now there is no City staff available; How to rearrange rooms in order to make more space available for programs. Suggestion to replace the large tables in the Classroom with card tables, thus allowing for certain groups access when the room is not scheduled for classes or meetings. This would mean buying card tables. Avery will be attending the MCOA Fall Conference next week.

**Volunteer Coordinator:** Avery Schleeweis.

Holiday Celebration will include Volunteer appreciation; CDBG\* is  $\frac{3}{4}$  done, 181 unduplicated served with 45 different programs; Gardening Program has showed signs of interest, including Cooking Demos; Health Tech, FCT Ed students will return for Relax and Rejuvenate; STWO, to date 17 participants have worked a total of 903.25 hrs six City departments; Assessor's 45hrs, Central Maintenance 3hrs, Four Corners School 99hrs,- Library 88.25hrs,-Economic Development 17.75hrs,-COA 650.25.

**Activity Director:** Kathy Dunn.

Farmer's Market Coupons a success, gave out a total of 118 books; Care One will sponsor dessert & door prize for our Halloween Party; Flu Clinic by Rite Aid will be October 11, sign up needed; Dance & Drum program will be on October 18, back by popular demand; Tim Von Egmond grant for March, 17 performances; "Sand for Seniors" is a free program that will deliver pails of sand to use on steps and driveways during the Winter. It will be held by SALT, TRIAD, with help from the Fire and Police Departments. Deliveries will begin October 16, signups will be held at the Senior Center on Tuesday, October 1<sup>st</sup>, must preregister; Foxwood's Legends trip is full with waiting list.

**Old Business:** None

**New Business:** New Board Member, Peg Saulnier.

With no further business, meeting was adjourned on a motion made by Ginger Carson, seconded by Adele Corcoran unanimous at 3:15pm.

Next COA meeting October 24, 2019.

Recorder: MaryAnn Socquet

\*STWO – Senior Tax Work Off

\*CDBG – Community Development Block Grant